

Market Deeping Town Council
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Town Clerk: Mrs J Bourne



**Notice is hereby given that the Annual General Meeting of
MARKET DEEPING TOWN COUNCIL
will be held on
WEDNESDAY 8th July 2015
at 7.30pm in the Town Hall, Market Deeping,
when the following business will be transacted.**

There will be an Open Session prior to the full council meeting, commencing at 7.30pm lasting for a maximum of 30 minutes, where members of the public are invited to address the town council. The full council meeting will commence at 8.00pm or at the closure of the public forum, whichever is the sooner.

Agenda

1. Election of Chairman (Mayor) and Deputy Mayor 2015/16.
2. Committee formation for 2015/16; including nominations for committee chairman and formation of committee members.
3. Apologies for absence, and Declarations of Interest.
4. Acceptance of the minutes of the meeting held on 8th April 2015 & Acceptance of minutes of the Extra Ordinary meeting held 30th April 2015.
5. Matters arising from last meeting which are not listed on this agenda.
6. Reports – including reports from Clerks, County and District Councillors.
7. Correspondence to be resolved upon by members.
8. For councillors to agree mandate signatories for the council's bank account and to consider that the on line banking account be transferred into the Clerks names, in order for the account to be administered for council business.
9. Mayor and Deputy Mayor diaries before 25th June 2015.
10. Accounts to be paid in July 2015 and information of pre-authorised accounts which were paid in June 2015 (Extra Ordinary Meeting 30th April 2015 refers).
11. Year end accounts (2014/15), prepared by RBS Rialtas on the 11th May 2015, including the Annual Return (2014/15). The Annual Return is due to the auditor by the 13th July 2015
 1. Chairman to read out the Annual Return statements to all councillors for discussion and agreement.
 2. Chairman to sign the Annual Return.
12. Consideration by members for Clerks membership to the Society of Local Council Clerks (SLCC).
13. Consideration by members for a memorial bench for the late Cllr Reg Howard.
14. Consideration by members to apply for a Community Wildlife Grant which is being offered by Lincolnshire County Council. Closing date for applications is the 1st September 2015. For councillors to agree to send this item to the next Amenities and Open Spaces committee meeting, which is scheduled to meet on the 22nd July 2015; and for those members to have the authority to discuss the grant and apply if interested.
15. Consideration by members for a working group to be formed to organise the annual Christmas Market. For councillors to confirm members of the working group and to agree a future date for the working group to meet.
16. Forthcoming Events: 11th July 2015 St Guthlac's Church Fete, 12th July Deepings Carnival & 19th July Market Deeping Town Council Civic Service, St Guthlac's Church at 10am.
17. Update on appointment of a new internal auditor. Advert has been placed with a closing date of the 3rd July 2015.
18. For councillors to discuss the closure of the local HSBC branch.
19. For councillors to discuss residents concerns over nesting swans on Stamford Road.
20. Matters raised at the Public Open Session.
21. Personnel Matters: Consideration to go into closed session.
22. Any other business that the Chairman by reason of special circumstances deems urgent.

Mrs Julie Bourne

Clerk to the Council

8th July 2015